

Arrival/Contact Information

Date Received	Customer		
Contact Name	Phone Number	Email Address	
P.O. No.	Other (please explain)		

Please indicate how this order will be returned upon completion

Note: WSC will not ship orders on customer accounts (do not list your shipping account number)

WSC Delivery

Customer Pick-Up/Will-Call

UPS

*INS AMT \$

*Even with the greatest of efforts taken, some packages may be damaged during shipping. To insure your instruments against any damage that may occur, WSC requests that you give a declared value for all equipment shipped. If no insured amount is given, WSC will not be responsible for damages. If instruments are damaged in shipping, a damage exception must be made to the carrier upon receipt. WSC must be notified immediately and provided the necessary documentation to file a claim.

Special Instructions (this order only):

Specific Equipment Information (please fill in the following pages as directed below)

Asset Number - Please provide a unique identification number for the instrument. If you would like WSC to assign this number please enter ASSIGN in this column.

Customer Calibration Cycle - Please indicate your required calibration interval for the instrument. If a specific interval is not specified, WSC will use the interval from the previous calibration

Instrument Description - Please enter the part number, nomenclature, or other description.

Special Instructions/Accessories - Use this column for specific calibration instructions (e.g., expedite, repair) and to list included accessories (e.g., cables, case).

Calibration Type/Requirements - Please check ONLY if you require accredited calibration. If left blank WSC will provide our "Default" service level as described below.

Default - NIST traceable calibration, performed in accordance with ISO/IEC 17025 & ANSI/NCSL Z540-1. WSC will perform this calibration using appropriate methods, procedures, and specifications selected using our internal quality system requirements.

A2LA Accredited - A2LA accredited NIST traceable calibration, performed in accordance with ISO/IEC 17025 & ANSI/NCSL Z540-1. WSC will perform this calibration using appropriate methods, procedures, and specifications selected using our internal quality system requirements.

Explanation of WSC's Decision Rule - By default, Western States Calibration (WSC) provides statements of conformity by applying a simple acceptance ($TUR \geq 1:1$) per ASME B89.7.3.1 or RSS guard banding ($TUR < 1:1$). If you require the use of some other decision rule please contact us with your request. Note: Custom decision rules may result in a price increase for your calibration services.

Please send any questions or concerns to office@westerncal.com

Date _____